

MGN	Day and Date:	Name:
Exterior	Notes/Comments	
All outside lights working		
Outside light posts/frames maintained		
Parking Lot clean and level		
Free of cigarette butts, debris, cobwebs		
Landscaping maintained- no weeds, flowers fresh		
Sidewalks/entrances clean, free of spills/debris		
Picnic tables placed appropriately; in good shape		
Gutters/roof line clean; no noticeable issues		
Cargo container clean and shut		
Windows/ gargage doors cleaned; no broken windows		
Exterior Paint in good shape; no marks/damage/graffiti		
Interior - FOH		
All lights in working order		
Electrical area free from boxes/trash		
Merchandise area clean/organized/in working order		
Signage- only using holders, all current and filled		
Bar equipment- Crowler machine, ice machine, refrigeration, taps, sinks in working order and no damage to gaskets or mold present		
Bar stools clean with no tears/wrips		
Floors maintained/cleaned, no damage		
Tables and bases clean, not wobbling or damaged		
Walls clean, free of dings/debris/marks		
Bathrooms in working order and clean; mirrors and kick plates cleaned		
Doors and kickstands clean and in working order		
Trash can and water area clean and in working order		
Information board clean, orderly, and in date		
Dusting- high and low being done throughout		
Fire Extinguishers in date		
Interior- BOH		
Team member restroom cleaned, stocked, in working order		
Communication board in place and current		
Walls and floors clean and free of debris/marks/cracks		
All equipment in working order and not damaged		
Fire Extinguishers in date		
Hood Cleaning done quartely and notated		
Dish machine working and chemicals pulling properly		
All containers in dish area in good shape; no cracks'		
All areas labelled and product dated and rotated		
Office cleaned and organized; everything in working order		
Mini Splits clean and in good working order		
Form 5723MGN	Rev050723 APVD GH	