

<b>MGN</b>	<b>Day and Date:</b>	<b>Name:</b>
<b>Exterior</b>	<b>Notes/Comments</b>	
All outside lights working		
Outside light posts/frames maintained		
Parking Lot clean and level		
Free of cigarette butts, debris, cobwebs		
Landscape maintained- no weeds, flowers fresh		
Sidewalks/entrances clean, free of spills/debris		
Picnic tables placed appropriately; in good shape		
Gutters/roof line clean; no noticeable issues		
Windows/ garage doors cleaned		
<b>Interior - FOH</b>		
All lights in working order		
Electrical area free from boxes/trash		
Merchandise area clean/organized/in working order		
Bar equipment- Crowler machine, refrigeration, taps, sinks in working order and no mold present		
Bar stools clean		
Floors maintained/cleaned, no damage		
Tables and bases clean, not wobbling or damaged		
Walls clean, free of dings/debris/marks		
Bathrooms in working order and clean; mirrors and kick plates cleaned		
Trash can and water area clean and in working order		
Information board clean, orderly, and in date		
Dusting- high and low being done throughout		
Fire Extinguishers in date		
Form 5723MGN	Rev050723 APVD GH	